## Action Plan for Implementing and Monitoring Policy and Advocacy Interventions

Teams use the tools and questions provided to develop a plan for each of the policy interventions. The plan will clearly reflect the process toward implementing and monitoring the policy process and achieving the policy intervention.

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|---|---|---|---|---|---|---|
| *Policy Intervention Title:* | | | | | | |
| *Policy Stage:* | | | | | | |
| **Actions/Steps** | **Responsible party(ies)** | **Indicator(s)** *(derived from pathway and logic model)* | **Data Source:** *Existing? Frequency of collection & reporting?* | **Interested Stakeholders** | **Communication Methods:** *What form and frequency are most appropriate for key audience(s)?* | **Timeline** |
| 1. ***Example:*** *Convene consultative forum to discuss evidence base for developing and adopting new employment standards* | *Intervention:* | | | | | |
| | *Monitoring:* | | | | | |
| 2. ***Example:*** *Develop employment standards policy document* | *Intervention:* | | | | | |
| | *Monitoring:* | | | | | |
| 3. | *Intervention:* | | | | | |
| | *Monitoring:* | | | | | |

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|---|---|---|---|---|---|---|
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| 4. | *Intervention:* | | | | | |
| | *Monitoring:* | | | | | |
| 5. | *Intervention:* | | | | | |
| | *Monitoring:* | | | | | |

The full suite of tools is available at: http://www.healthpolicyproject.com?zp=322